



## CLASSROOM RESERVATION FORM

Please provide the following information at least one month prior to requested schedule date. This will allow us to post the class in our weekly and monthly newsletter, on our website and our Facebook page.

Class Name: \_\_\_\_\_

Instructor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Class Date(s): \_\_\_\_\_ Class Time (start/finish): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Class Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Skill Level of Attendees: Beginner \_\_\_\_ Intermediate \_\_\_\_ Advanced \_\_\_\_

Class Fee: \_\_\_\_\_ or Per Session Fee: \_\_\_\_\_

Class Capacity: Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

Project Photo Provided: Yes \_\_\_\_ No \_\_\_\_ Project Sample: Yes \_\_\_\_ No \_\_\_\_

Supplies Provided by Instructor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supply List for Attendees: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_